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TO: CDRMTMC ALEXANDRIA VA//MTOP/MTOP-JGD//  
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NAVTRANSUPPCEN NORFOLK VA//03/02/032//

INFO:

HQ AMC SCOTT AFB IL//DO//  
EXEC DIR MIL POSTAL SVC AGCY ALEXANDRIA VA//MPSA-OMM//  
SECDEF WASHINGTON DC//USDATL/LMR/TP//

SUBJ: DEPARTMENT OF DEFENSE (DOD) BLANKET PURCHASE AGREEMENTS (BPA) FOR DOMESTIC EXPRESS SMALL PACKAGE SERVICES-FY04

REMARKS: PLEASE PROVIDE WIDEST DISSEMINATION AMONG TRANSPORTATION MANAGEMENT OFFICERS AND ENSURE MANDATORY USE OF THIS SERVICE.

1. THE DEPARTMENT OF DEFENSE PARTICIPATES IN THE GENERAL SERVICES ADMINISTRATION'S (GSA) DOMESTIC EXPRESS SHIPPING SERVICES FOR SMALL PACKAGE OVERNIGHT AND SECOND BUSINESS DAY EXPRESS SHIPMENTS. AS PROCUREMENT AGENT AND PROGRAM MANAGER, HEADQUARTERS AIR MOBILITY COMMAND (HQ AMC) ESTABLISHED DOD-WIDE BPAS WITH MULTIPLE CONTRACTORS. THESE CONTRACTORS WERE AWARDED MULTIPLE AWARD SCHEDULE CONTRACTS BY GSA AND PARTICIPATE IN THE CIVIL RESERVE AIR FLEET PROGRAM. WE EXERCISED THE FIRST OPTION YEAR ON THE DOD BPA BEGINNING ON 1 OCTOBER 2003. INFORMATION AND CONTRACTOR RATES FOR THE DOD SMALL PACKAGE DOMESTIC EXPRESS PROGRAM ARE LOCATED AT:

A. [HTTP://AMCPUBLIC.SCOTT.AF.MIL/DON/INDEX.HTM](http://AMCPUBLIC.SCOTT.AF.MIL/DON/INDEX.HTM)  
B. [HTTPS://AMC.SCOTT.AF.MIL/DON/DOMEXPRESS/SPSINDEX.HTM](https://AMC.SCOTT.AF.MIL/DON/DOMEXPRESS/SPSINDEX.HTM)  
C. ADDITIONAL INFORMATION ON THE SCHEDULE CONTRACTORS CAN BE FOUND AT [WWW.FSS.GSA.GOV/SERVICES/EXPRESS](http://WWW.FSS.GSA.GOV/SERVICES/EXPRESS).

2. USE OF THE DOD BPAS IS MANDATORY FOR DOD SHIPMENTS AS DEFINED IN PARAGRAPH 4 BELOW. STREAMLINED PROCUREMENT PROCESSES ALLOW SHIPPERS TO EASILY ESTABLISH A NEW ACCOUNT OR CONTINUE A CURRENT ACCOUNT WITH THE BPA CONTRACTOR(S). TO BEGIN USING THE DOD BPAS, SHIPPERS ARE ONLY REQUIRED TO CONTACT THE CONTRACTOR(S) AND PROVIDE THE APPLICABLE BPA NUMBER (AIRBORNE-F11626-02-A-0005, DHL-F11626-02-A-0008, FEDEX-F11626-02-A-0007, UPS-F11626-02-A-0006). THE CONTRACTOR WILL ASSIST IN CREATING THE ACCOUNTS. AFTER ESTABLISHING ACCOUNTS, SHIPPERS MAY BEGIN USING THE DOD BPAS IAW THE DEFENSE TRANSPORTATION REGULATION, PART II,

CARGO MOVEMENT. SHIPPERS MAY USE ANY OR ALL OF THE ABOVE CONTRACTOR(S) BASED ON SHIPPER REQUIREMENTS AND BEST VALUE.

3. USE OF COMMERCIAL CARRIERS FOR OVERNIGHT DELIVERY OF CLASSIFIED MATERIAL: MULTIPLE COMMERCIAL SHIPPING COMPANIES ARE AWARDED DOD DOMESTIC EXPRESS SERVICE BPAS. UNTIL THESE CARRIERS HAVE BEEN APPROVED AND CERTIFIED, FEDEX SHALL REMAIN THE ONLY CARRIER AUTHORIZED TO BE USED FOR OVERNIGHT DELIVERY OF CLASSIFIED MATERIAL OTHER THAN U.S. POSTAL SERVICE EXPRESS MAIL.

4. THE DOD WILL BE A MANDATORY USER OF THE DOD BPAS. MANDATORY CARGO SERVICES INCLUDE ALL DOMESTIC (TO INCLUDE CONUS, ALASKA, HAWAII, AND PUERTO RICO) AIR ELIGIBLE SHIPMENTS UP TO 150 LBS REQUIRING COMMERCIAL EXPRESS OVERNIGHT OR SECOND BUSINESS DAY DELIVERY AND WHICH FALL WITHIN THE LIMITATIONS SPECIFIED IN THE DOD BPAS. EXCLUDED FROM MANDATORY USE ARE EXPRESS SMALL PACKAGE SHIPMENTS AND EXTREMELY URGENT LETTERS:

A. FOR DELIVERY TO DESTINATION POINTS BETWEEN 0 TO 500 MILES FROM THE ORIGIN/SHIPPER; OR

B. UNDER DOD CONTRACTS OR GUARANTEED TRAFFIC AGREEMENTS IN EFFECT PRIOR TO AWARD OF THIS MAS BPA; OR

C. MADE DURING WARTIME, UNDER CONTINGENCY OPERATIONS, OR UNDER A DECLARED STATE OF EMERGENCY, OR

D. TRANSPORTATION BY GOVERNMENT-OWNED CONTRACTOR-OPERATED (GOCO)/CONTRACTOR-OWNED CONTRACTOR-OPERATED (COCO) FACILITIES ARE WITHIN THE PURVIEW OF THIS BPA AND ARE ELIGIBLE TO USE THE BPA WHEN THE DOD ISSUES A DELIVERY ORDER AND IS ACCEPTED BY THE DOMESTIC EXPRESS CONTRACTOR.

5. CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE: PRIMARY: DONNA WILLIAMSON, WILLIAMSOND@MTMC.ARMY.MIL, COML (757)878-8237, DSN 826-8237, MR. WAYNE JACKSON, (ALTERNATE) JACKSONW@MTMC.ARMY.MIL, COML (703) 878-8727, DSN 826-8728, MTMC/MTOPGDBP.

6. PROGRAM MANAGEMENT POCS ARE SMSGT PAT CISNEROS, PATRICIA.CISNEROS@SCOTT.AF.MIL, or CMSGT AMANDA CROWLEY, AMANDA.CROWLEY@SCOTT.AF.MIL, COML (618) 229-4593, DSN 779-4593. THE CONTRACT ADMINISTRATORS AT AMC ARE PAM MORAN; PAMELA.MORAN@SCOTT.AF.MIL, OR JILL BECKER, JILL.BECKER@SCOTT.AF.MIL, COML (618) 229-4770 OR DSN 779-4770.

7. AGENCY CONTRACTING OFFICER'S REPRESENTATIVES:

A. AIR FORCE: MR. JOHN WARE, HQ USAF/ILGD, JOHN.WARE@PENTAGON.AF.MIL, COML (703) 697-4743/4744, DSN 227-4743/4744, AND MSGT VERONICA CARROLL, VERONICA.CARROLL@PENTAGON.AF.MIL, COML (703) 695-2166, DSN 225-2165.

B. ARMY: MR. EDGAR H. SUCKFIEL, HQDA (DALO-FPT), EDGAR.SUCKFIEL@HQDA.ARMY.MIL, COML (703) 614-4016, DSN 224-4016, AND MR. LEO GONANO, HQDA (DALO-FPT), LEO.GONANO@HQDA.ARMY.MIL, COML (703) 614-1524, DSN 224-1524.

C. DLA: MS. BETTY YANOWSKY SLANTA, BETTY\_YANOWSKY@HQ.DLA, J-3733, COML (703) 767-3638, DSN 427-3638. DDC REPRESENTATIVE: MS. SHIRLEY

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SHIRLEY.DANDRIDGE@DDC.DLA.MIL.

D. NAVY: MR. PIERRE KIRK, NAVTRANS,  
PIERRE\_D\_KIRK@NAVTRANS.NAVY.MIL, COML (757) 443-5403, DSN 646-5403, AND  
MR. CHARLES STONE, NAVTRANS, CHARLES\_F\_STONE@NAVTRANS.NAVY.MIL, COML  
(757) 443-5462, DSN 646-5462.

E. US COAST GUARD: MR. JIM CHRIST, USCG HQ/G-SLP,  
JCHRIST@COMDT.USCG.MIL, COML (202) 267-0640 AND MR. HENRY HERZBERG,  
USCG HQ/ G-SLP, HHERZBERG@COMDT.USCG.MIL, COML (202) 267-6462.

F. USMC: MR. BOB BUTHERUS, HQ US MARINE CORPS,  
BUTHERUSR@HQMC.USMC.MIL, COML (703) 695-7930, DSN 225-7930.

//SIGNED//  
PAUL CURTIS, Col, USAF  
Ch, Aerial Port Ops Div  
Directorate of Operations